

## **Form of Supporting Documents and Application Details Required for Granting an Exemption from the Obligation to hold a License for the Construction of a Renewable Energy Source Power Plant with an installed electrical capacity of more than 0.05MW up to 8MW for own use**

**1. Applicant's Details:**

- Natural Person

i. Copy of Identity Card,

- Legal Person

i. Recent Certificate of Incorporation, Shareholders, Directors, Registered Office Address.

**2. Location of the proposed project:**

- List of Land Use Plan(s),  
(Sheet/Plan, section, plot number)
- Copy of Topographical Plan,
- Copy of Property Title(s).

  
  


**3. A feasibility study, which must include and not be limited to the following:**

- i. Detailed analysis of investment costs, amortization time, operating costs, internal rate of return (IRR), net present value (NPV),
- ii. Expected monthly economic benefit to the producer/consumer, monthly total electricity demand of the building, total monthly electricity generated by the proposed project,
- iii. It should be documented that the maximum capacity of the Plant cannot exceed 80% of the installed load of the building, unless a similar storage system is installed and the expected total annual production will not exceed the total annual consumption of the serviced building.

**4. Electricity consumption data for the premises to be powered by the proposed project:**

- A copy of a recent electricity supply bill for the building in the name of the applicant.
- Recent 12-month electricity consumption of the building by the electricity supplier



**5. A copy of the manufacturer's technical specifications.**

**6. Construction schedule in Gantt chart format showing the duration of the construction works for the project, starting from the day of securing all the required permits and approvals.**

7. Application fee of €170.86.

In order for an application to be considered complete and registered in CERA's Register of Applications, the application fee must be deposited/transferred to one of the two CERA's bank accounts with a relevant reference in the application, the details of which are listed below.

The date of registration of the application in the CERA's Register and the allocation of an application serial number is determined by the date of payment of the application fee as provided for in the Regulations on the Regulation of the Electricity Market (Licensing Fees) (R.A.A. 467/2004).

The applicant is responsible for informing CERA by sending the deposit/transfer receipt to [regulator.cy@cera.org.cy](mailto:regulator.cy@cera.org.cy). Subsequently, CERA will send to the Applicant a relevant invoice and receipt from CERA's Accounting Department to the email address stated in the application.